**Detailed rules, mode and date of admissions to the first year of studies for the academic year 2021/2022 – part III of Appendix No. 2 to Resolution No. 9/2021**

***GRAPHIC DESIGN, SECOND CYCLE FULL-TIME STUDIES IN ENGLISH***

1. The entrance examination is of competitive character and is conducted by the Course Admission Committee (CAC) using remote communication means (referred to as Remote Entrance Examination, REE). The REE is a two-stage examination rated from 0 to 60 points (60 being the maximum number of points, 30 being the minimum necessary to pass the examination).

2. Examination scoring

|  |  |  |  |
| --- | --- | --- | --- |
| **Stage** | Form of remote entrance examination | Scoring | Prerequisite for passing individual parts of the remote entrance examination |
| **I** | Review of design and artistic achievements in the form of a portfolio in an electronic PDF version, conducted without the participation of the candidate | 0-20 points | obtaining a minimum of 10 points |
| **II** | Admission interview in English and presentation of design issues that are the planned area of study with the candidate | 0-40 points | obtaining a minimum of 20 points |

Failure to meet the conditions of each stage or to attend the admission interview will result in the candidate being unclassified, meaning that he/she will fail the entrance examination.

3. Description of the examination

**STAGE I  
REVIEW OF DESIGN AND ARTISTIC ACHIEVEMENTS in the form of portfolio in an electronic PDF version, conducted without the participation of the candidate**. **Requirements concerning the portfolio**

**Design or design and artistic accomplishments in the form of portfolio.**   
Your portfolio may also include your undergraduate thesis, engineering thesis, or master's thesis. The works should allow for assessing design or design and artistic competence, level of mastery of design skills, including tools.

**Evaluation criteria include:**

**1. Portfolio evaluation – content**   
presented design or design and artistic activities, static or dynamic graphic designs, product, artistic and other activities (e.g. typography, editorial, multimedia, photography, space, product activities, installations, etc.).

**2. Portfolio assessment – design**

content arrangement (hierarchy), typographic layout, quality of reproduction, readability of the message.

**STAGE II**

**ADMISSION INTERVIEW: PRESENTATION OF DESIGN ISSUES WHICH ARE THE PLANNED FIELD OF STUDY**

The candidate presents the design issues of interest, planned research areas they would like to address (what problems, situations can be solved or supported through appropriate, purposeful, informed design activities. The role of designer, their tasks and attitudes).

**The on-screen presentation accompanying the interview should include:**

description of the planned design issue/research area

– its purpose (usefulness, research perspective, technology development, identification of new aspects of the issue to be explored, etc.)

– examples of activities directly or indirectly related to the planned design/research area (accomplishments of other researchers, designers, activists, artists, etc.).

**Evaluation criteria:**

– evaluation of the speech – the subject and scope of the design problem, argumentation skills, critical evaluation, culture of speech

– -evaluation of the prepared on-screen presentation – graphic design: content arrangement, typographic layout, quality of reproduction, etc.

The interview with the candidate at the appointed time and date is conducted electronically. The remote examination is carried out using a synchronous contact allowing for real-time two-way *audio* and *video* connection. The candidate and the members of the Course Admission Committee participate in the examination at the same time but in different locations - by means of a web-based video call, with the possibility of recording, archiving, ensuring the security required by personal data protection law. The candidate will display the prepared presentation during the interview by sharing their screen.

**NOTICE!** If the video call is interrupted during the interview due to external reasons beyond the candidate's control, the candidate has to notify the Secretary of the Course Admission Committee in 30 minutes of the interruption of connection via the IRK system or the Faculty of Design Dean's Office by telephone. In such a situation, another date will be set for the interview. Failure to provide such information means that you resign from the admission process and receive 0 points for the interview.

Detailed technical information on the connection will be provided in the *Instructions for the Candidate - admissions to the second cycle full-time studies for academic year 2021/2022*.

4. Remote entrance examination schedule

**16 August from 00:00 – 27 August 2021 to 23:59**

electronic registration of candidates in the online recruitment system - IRK [http://rekrutacja.asp.katowice.pl,](http://rekrutacja.asp.katowice.pl) creation of a personal account by the candidate, after the payment of the entrance examination fee of PLN 150 or its equivalent in EURO or USD /based on the average weighted exchange rate of these currencies in PLN of the National Bank of Poland in the month preceding the month in which the payment was made/ by 27 August 2021 sharing of the online folder for registered candidates to upload files of the portfolio of design/artistic and design achievements from 23 August 2021 to 31 August 2021 at 03:00 p.m.

**1–2 September 2021**

examination verifying the level of English language proficiency for foreigners who have not presented a valid certificate of language proficiency of at least B2 level (applications for language verification should be sent to admissions@asp.katowice.pl)

**03 September 2021**

review of the candidates' artwork files by the CAC, without the candidate present.

**06 September 2021 – at 12:00 (noon)**

announcement of the results of stage I of the entrance examination, announcement of the list of candidates admitted to stage II of the examination through the IRK system and on the notice boards at ul. Koszarowa 19. Assignment of the remote examination day and time for the candidates by the CAC Secretary and notification to the candidate's personal account through the IRK system.

**07 September 2021**

English language interview - remote entrance examination with the candidate. Detailed information on the conditions for participating in the remote examination will be specified by the Rector in detailed instructions.

**08 September 2021 – at 10:00 a.m.**

summary of results of the remote entrance examination by the CAC and notification of the Rector of the admissions process by the Chairman of the CAC.

**08 September 2021 – at 03:00 p.m.**

1. announcement of the results of the qualification procedure - preparation of a ranking list of candidates, a list of qualified and not qualified candidates (reserve list) for admission to the first year of studies by the CAC. Announcement in the IRK and on notice boards, Katowice, ul. Koszarowa 19.

2. preparation of the list of persons qualified for admission.

**08-21 September 2021**

the candidates qualified for admission to the first year of studies submit their original documents to the Dean's Office of the Design Department, Academy of Fine Arts in Katowice, ul. Koszarowa 19, by appointment for a specific day and time. Entering the candidates on the list of first-year students with the reservation that the person entered is not a student until taking the oath referred to in Article 83 of the Act of 20 July 2018 – the Law on Higher Education and Science, In the aforementioned dates, the candidate pays a fee for the first semester of studies in the amount specified in the Rector's order on tuition fees for foreigners.

**22 September 2021 – at 11:00 a.m.**

announcement of the list of students admitted to the first year of the full-time second cycle course in Graphic Design, in IRK and on the notice boards in Katowice, ul. Koszarowa 19, providing the candidates with information on the beginning of the academic year 2021/2022

**from 22 September 2021**

taking decisions by the CAC concerning candidates not admitted to studies, delivery of decisions to the address provided by the candidate with return confirmation of delivery, acceptance, considering and giving opinions on appeals and complaints submitted by the candidates to the Rector

5. Final provisions

1. Admission to the first year of full-time studies depends on the order of places, established on the basis of the results of the competitive remote entrance examination (ranking list of candidates).

2. Candidates for studies who have not obtained the minimum required points in all parts of the entrance examination cannot be admitted to the first year of the full-time second cycle studies.

3. A record of the remote entrance examination is prepared by the CAC:

a) the score for each part of the examination is entered oin n the record

b) the record should be signed by the chairperson, members of the committee and the secretary. It has to specify either admission or refusal of admission.

4. The results of the various stages of the remote entrance examination cannot be appealed.